

POSITION DESCRIPTION

Title of Position:	NDIS Transition Worker, Partners in Recovery Program		
Location:	Clarence Valley	Responsible to	Manager, Community Services
Award:	SCHADS Award	Hours per week	38 hpw (ending 30.06.19)
	Grade 4	Delegation Level:	Level 7

1. Broad Purpose of the Position

Partners in Recovery (PIR) is a national program funded by the Australian Government through the Australian Government Department of Health (Department of Health). PIR aims to better support people with severe and persistent mental illness and complex needs, and their carers and families, by getting services and supports from multiple sectors they come into contact with (and could benefit from) to work in a more collaborative, coordinated and integrated way. Key objectives of the program are to:

- a) Facilitate better coordination of clinical and other supports and services to deliver person-centred care tailored to the person's needs;
- b) Strengthening partnerships and building better links between various clinical and community organisations;
- c) Improving referral pathways that facilitate access to services and supports;
- d) Promoting a community based recovery model.

PIR is continuing to transitioning participants to the NDIS over the 2018/19 contract period. PIR will increasingly be playing a key role in preparing and supporting PIR participants to apply for the NDIS.

NCPIR is a consortium model comprising six organisations including Anglicare North Coast. Mission Australia is the lead agency and has overarching responsibility for the implementation of PIR within this region.

NDIS Transition Workers are employed to work with people with severe and persistent mental ill-health and work in a way that enable a person's own efforts towards recovery. The role will (i) assist PIR participants to maintain wellness during eligibility testing; (ii) provide assistance to PIR Support Facilitators in relation to NDIS eligibility testing for PIR participants; and (iii) assist PIR participants who are transitioning to continuity of support funded programs when they get established.

2. Reporting/Working Relationships

- Reports to the Line Manager – Manager Community Services.

3. Qualifications/Experience

- Relevant tertiary qualifications together with experience working in mental health oriented services.

4. Special Conditions

- Must have completed or be willing to complete training units required by the funding body.
- Must have Driver's license recognised by the NSW RMS.
- Will be required to undergo Police check and hold a current working with children check.
- Must be prepared to travel for training and outreach services as required.
- Will be eligible to participate in ANC Salary Sacrificing Scheme after probationary period.
- Must be willing to attend external clinical supervision as required (expenses covered by ANC).

5. Key Responsibilities and Tasks

- Operate in a way that is consistent with the principles of recovery and coach others in the mental health service system to adopt more recovery oriented approaches that enables participants to best direct and lead their own recovery.
- Develop productive and supportive relationships with participants, their existing support network and clinical and non-clinical services to ensure an integrated and coordinated service response for PIR participants.
- Commence every relationship with a participant with the end in mind, ensuring clarity about PIR's role in supporting a person's recovery and a shared understanding with the participant about when PIR's role will finish.
- Be a point of contact for PIR participants, their families and carers when service arrangements are not working or the participant becomes disconnected from required supports.
- Work within NCPIR benchmarks and discuss variations to this with Line Manager for support / supervision and file noting in database.
- Proactively participate in regular program supervision with the Line Manager and access clinical supervision for support with complex participant issues.

NDIS responsibilities:

- Participate in workshops, proactively seek information and stay abreast of NDIS as it relates to psycho-social disability in order to be a resource and support to PIR participants so that they can maximise positive health outcomes.
- Communicate with NCPIR participants and their families about the NDIS and transition, including appropriate messaging around testing of eligibility, transition processes and timeframes.
- Assist Support Facilitators to engage with NCPIR participants to support and facilitate their transition to the NDIS, including actions specifically designed to help participants to maintain wellness during the transition period.
- Assist Support Facilitators transition NCPIR participants who are not eligible for the NDIS to appropriate alternative supports before the end of the transition phase.

6. Contribution to Organisational Goals

Support Anglicare North Coast's Mission, work in accordance with organisational values and Code of Ethics, abide by policies and procedures and contribute to the development and implementation of the organisation's Strategic Plan.

7. Work place Health & Safety Requirements

Assist in the provision of a safe and healthy work environment for yourself and other employees, volunteers, contractors, visitors and members of the wider community through:

- Undertaking risk management activities to adequately manage risks to persons in the work environment, including review of changes to work methods and practices;
- Compliance with all relevant legislative standards;
- Ensuring that all plant, equipment and substances are safe and without risk to health when used in accordance with standard operating procedures;
- Maintaining safe systems of work, the work premises and the work environment, including systems to adequately manage emergency response.

8. Essential Requirements

1. Relevant tertiary qualifications together with experience working in mental health recovery oriented services;
2. Proven ability to coach and support others (identifying needs and helping them to both recognise and use existing capabilities and where necessary develop new ones in order to meet their recovery goals);
3. Highly developed interpersonal and relationship skills and proven experience in undertaking complex negotiations, resolving conflict, building partnerships and addressing resistance;
4. A positive and person-centred approach with a strong guiding belief about everyone's capacity to self-right and grow within and beyond their current circumstances;
5. Well-developed written and verbal communication skills, strong administrative skills and proficient use of technology (database, mobile devices);
6. A good understanding of the mental health service system in the region including clinical and non-clinical services;
7. Knowledge of the National Disability Insurance Scheme within the context of psychosocial disability;
8. Current drivers licence, satisfactory police check and current working with children check

9. Desirable Requirements

1. People with personal experience of managing recovery from a mental health condition (i.e. lived experience).
2. Cross cultural competence.
3. Demonstrated understanding of the current and historical issues impacting the wellbeing of Aboriginal communities.
4. Understanding of Trauma Informed Care.